## ORGANIZING SPECIAL EVENTS AND CONFERENCES: A PRACTICAL GUIDE FOR BUSY VOLUNTEERS AND STAFF

Here is help for anyone who has to produce a public event -- from a church social or school fundraiser to a national conference. This comprehensive and practical handbook is the first to reveal all the tricks and techniques of the professional event organizer. Packed...



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## Organizing Special Events and Conferences: A Practical Guide for Busy Volunteers and Staff

Author	Darcy Campion Devney
Original Book Format	Paperback
Number of Pages	130 pages
Filetype	PDF / ePUB / Mobi (Kindle)
Filesize	3.17 MB

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## **Reader's Opinions**

This book is right on target. It includes amazing, concise information that a person would need to carry out a conference or event. I'm on five conference planning committees and this book helped me to fill in the gaps. It includes step-by-step schedules and organizes all the information you need to know in would-be committees. The...